

**MINUTES OF A MEETING OF SURREY  
HEATH BOROUGH COUNCIL held at  
Surrey Heath House, Camberley on  
5 April 2023**

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+ Cllr Helen Whitcroft (Mayor)  
+ Cllr Pat Tedder (Deputy Mayor)

- Cllr Dan Adams	+ Cllr Rebecca Jennings-Evans
+ Cllr Graham Alleway	+ Cllr David Lewis
+ Cllr Peter Barnett	+ Cllr Emma-Jane McGrath
+ Cllr Rodney Bates	Cllr Charlotte Morley
+ Cllr Cliff Betton	+ Cllr Alan McClafferty
+ Cllr Stuart Black	+ Cllr Sashi Mylvaganam
+ Cllr Richard Brooks	+ Cllr Liz Noble
+ Cllr Vivienne Chapman	+ Cllr Adrian Page
+ Cllr Sarah Jane Croke	+ Cllr Robin Perry
Cllr Paul Deach	+ Cllr Darryl Ratiram
+ Cllr Colin Dougan	+ Cllr Morgan Rise
+ Cllr Tim FitzGerald	+ Cllr John Skipper
+ Cllr Sharon Galliford	+ Cllr Graham Tapper
+ Cllr Shaun Garrett	+ Cllr Victoria Wheeler
+ Cllr Mark Gordon	+ Cllr Valerie White
+ Cllr Edward Hawkins	+ Cllr Kristian Wrenn
+ Cllr Josephine Hawkins	

+ Present

- Apologies for absence presented

**49/C Apologies for Absence**

Apologies for absence were submitted on behalf of Councillor Dan Adams. It was noted that Councillor Graham Alleway had joined the meeting virtually but would not be entitled to vote.

**50/C Minutes**

It was moved by the Mayor, seconded by the Deputy Mayor, and

**RESOLVED that the minutes of the meeting of the Council held  
on 22 February 2023 be approved as a correct record.**

**51/C Mayor's Announcements**

The Mayor mentioned a number of events she had attended since the last Council meeting, which had included a visit to Frimley Church of England Primary School for World Book Day, Chobham Rugby Club's women's charity lunch and the Collingwood College performance of the musical Six.

As it was the final meeting of the Council term; the Mayor paid tribute to a number of longstanding Councillors who had served four terms or more, and were not re-standing at the upcoming elections. She also thanked Councillor Alan McClafferty, who had served as Leader of the Council with dedication and commitment during times of difficult decision making and responsibilities. She also gave her personal thanks for his assistance following her election as Mayor and reassurance provided during her mayoral year.

Councillor Vivienne Chapman was thanked for her 38 years as a Councillor serving St Paul's Ward, during which time she had been Leader of the Conservative Group and had been Chairman of the Policy and Resources Committee during 1994 and 1998.

The Mayor also noted the accomplished service of Councillor Rodney Bates, who had been the leader of the Labour, Others and Community Groups; and Councillor Richard Brooks, who had served in the positions of the Leader of the Council, Deputy Leader of the Council, and the Council's representative on Collectively Camberley. Councillor Colin Dougan was recognised for his service as Deputy Leader of the Council, his time on the Executive and as the Council's Military Champion. The Mayor also paid tribute to Councillor Edward Hawkins, who had Chaired Planning Applications Committee for the past 11 years, and Councillor Josephine Hawkins who had various portfolios on the Council's Executive and had been a champion for equality and safeguarding issues.

The mayor also gave thanks to all other members for their commitment and work throughout the term.

## **52/C Leader's Announcements**

The Leader of the Council referred to the achievements of the Council over the previous 4 years, some of the key challenges that the Council had responded to such as the pandemic, and the positive contribution made by Members from across the chamber to the Council's growing success. He also extended his thanks to the Chief Executive, officers and Members for their hard work and support over this period.

## **53/C Executive, Committees and Other Bodies**

### **(a) Executive – 14 March 2023**

It was moved by Councillor Alan McClafferty, seconded by Councillor Shaun Garrett and

**RESOLVED that the minutes of the meeting of the Executive held on 14 March 2023 be received.**

### **100/E Local Authority Housing Fund**

**RESOLVED that up to £80,000 (including contingency) be drawn down, earmarked from the Council's Affordable Housing reserve to**

**subsidise the purchase price of a property under the ‘bridging element’ of the Local Authority Housing Fund scheme.**

- (b) Planning Applications Committee – 9 February and 2 March 2023

It was moved by Councillor Edward Hawkins, seconded by Councillor Victoria Wheeler, and

**RESOLVED that the minutes of the meetings of the Planning Applications Committee held on 9 February 2023 be received.**

It was moved by Councillor Edward Hawkins, seconded by Councillor Helen Whitcroft, and

**RESOLVED that the minutes of the meetings of the Planning Applications Committee held on 2 March 2023 be received.**

- (c) Performance and Finance Scrutiny Committee – 15 March 2023

It was moved by Councillor Valerie White, seconded by Councillor Liz Noble, and

**RESOLVED that the minutes of the meetings of the Performance and Finance Scrutiny Committee held on 28 February 2023 be received.**

- (d) External Partnerships Select Committee – 28 February 2023

It was moved by Councillor Vivienne Chapman, seconded by Councillor Morgan Rise and

**RESOLVED that the minutes of the meetings of the External Partnerships Select Committee held on 28 February 2023 be received.**

- (e) Employment Committee – 16 February and 30 March 2023

It was moved by Councillor Stuart Black, seconded by Councillor Cliff Betton and

**RESOLVED that the minutes of the meetings of the Employment Committee held on 16 February and 30 March 2023 be received.**

- (f) Licensing Committee – 15 February 2023

It was moved by Councillor Pat Tedder , seconded by Councillor Valerie White and

**RESOLVED that the minutes of the meeting of the Licensing Committee held on 15 February 2023 be received.**

(g) Joint Staff Consultative Group – 2 March 2023

It was moved by Councillor Sharon Galliford, seconded by Councillor Stuart Black and

**RESOLVED that the minutes of the meeting of the Joint Staff Consultative Group held on 2 March 2023 be received.**

**54/C Fairtrade Status**

Following the passing of a motion by Full Council in April 2022 on the adoption of Fairtrade status, the Council considered a report detailing further context on the implementation of the resolution.

The report detailed that, following a discussion at joint meeting between the Strategic Director for Finance and Customer Service and the proposer of the original motion, the option to continue in the broad spirit of the motion but in a way which did not incur significant additional cost to the Council was being recommended to Full Council. The other considered options included to continue to seek Fairtrade Status in accordance with the motion at a one-off cost of £21,500 and an additional ongoing annual cost of up to £15,000; or to reject the original motion.

It was moved by Councillor Shaun Garrett, seconded by Councillor Rodney Bates and

**RESOLVED that the broad spirit of the motion passed in April 2022 be continued but in a way which did not incur significant additional cost to the Council.**

**55/C Questions from Members of the Public**

No questions were received by Members of the Public under Council Procedure Rule 10.

**56/C Questions from Councillors**

Councillor Victoria Wheeler requested a cross-organisation meeting between the Council's Drainage Officer, Surrey County Council, the Environment Agency and any other responsible parties in order to facilitate joined-up working on flood alleviation matters in Chobham. Councillor Liz Noble requested that this meeting be extended to include flood alleviation matters in Bisley. The Leader of the Council indicated that he would refer the matter to the next Leader of the Council to progress.

Following a question from Councillor Sashi Mylvaganam, the Leader of the Council confirmed that he had not received a reply to his letter to the Secretary of State for Levelling-up Housing and Communities in relation to minute 45/C. It was also advised that BDO had written to the Leader of the Council and the Chairman of the Audit and Standards Committee reiterating their circumstances in regards to the

status of the audit. The Leader stated that he was chasing an urgent meeting with the auditor to progress matters.

Councillor Graham Tapper asked a question in respect of the various required permissions and processes required for the installation of new public litter bins on non-Council owned land. Councillor Alan McClafferty committed to responding within 7 days with a written answer.

Councillor Morgan Rise enquired as to the placing of the Council in regards to the recently published Department for Environment Food and Rural Affairs (DEFRA) statistics on recycling rates in relation to other authorities. The Leader of the Council undertook to reply in writing within 7 days.

Mayor